

<p>1.) CORPORATION NAME: THE RICHMOND CHAPTER OF THE INTERNATIONAL SOCIETY CERTIFIED EMPLOYEE BENEFIT SPECIALISTS, INC.</p> <p>2.) VA REGISTERED AGENT NAME AND OFFICE ADDRESS: DENISE ZAPF 901 E. CARY STREET ONE JAMES CENTER RICHMOND, VA 23219</p> <p>3.) CITY OR COUNTY OF VA REGISTERED OFFICE: RICHMOND CITY</p> <p>4.) STATE OR COUNTRY OF INCORPORATION: VA</p>	<p>DUE DATE: 1/31/2013</p> <p>SCC ID NO: 04205597</p> <p>5.) STOCK INFORMATION <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%;">CLASS</td> <td style="width:50%;">AUTHORIZED</td> </tr> </table> </p>	CLASS	AUTHORIZED
CLASS	AUTHORIZED		

<p>6.) PRINCIPAL OFFICE ADDRESS:</p> <p style="padding-left: 40px;">ADDRESS: P O BOX 6513</p> <p style="padding-left: 40px;">CITY/ST/ZIP: RICHMOND, VA 23230</p>
--

7.) DIRECTORS AND PRINCIPAL OFFICERS: All directors and principal officers must be listed. An individual may be designated as both a director and an officer.

<p>NAME: DENISE ZAPF</p> <p>TITLE: PRESIDENT</p> <p>ADDRESS: MCGUIRRE WOODS LLP</p> <p>CITY/ST/ZIP/CO: 901 EAST CARY ST RICHMOND, VA 23219</p>	<input checked="" type="checkbox"/> OFFICER	<input checked="" type="checkbox"/> DIRECTOR	
--	---	--	--

<p>NAME: CHRISTINE STEVENS</p> <p>TITLE: VICE PRESIDENT</p> <p>ADDRESS: 11243 NUCKOLS RD</p> <p>CITY/ST/ZIP/CO: GLEN ALLEN, VA 23059</p>	<input checked="" type="checkbox"/> OFFICER	<input checked="" type="checkbox"/> DIRECTOR	
--	---	--	--

<p>NAME: Debbie Foster</p> <p>TITLE: PRESIDENT</p> <p>ADDRESS: Wells Fargo Insurance Svcs</p> <p>CITY/ST/ZIP/CO: 9020 Stony Point Pkwy, Ste 200 Richmond, VA 23235</p>	<input checked="" type="checkbox"/> OFFICER	<input checked="" type="checkbox"/> DIRECTOR	
--	---	--	--

<p>NAME: James Huntzinger</p> <p>TITLE: TREASURER</p> <p>ADDRESS: Scott Insurance</p> <p>CITY/ST/ZIP/CO: 1700 Bayberry Court Ste 200 Richmond, VA 23226</p>	<input checked="" type="checkbox"/> OFFICER	<input checked="" type="checkbox"/> DIRECTOR	
---	---	--	--

I AFFIRM THAT THE INFORMATION CONTAINED IN THIS ELECTRONIC REPORT IS ACCURATE AND COMPLETE AS OF THE DATE BELOW AND THAT I AM LEGALLY AUTHORIZED TO SIGN THIS REPORT.

/s/ DENISE ZAPF	DENISE ZAPF, PRESIDENT	11/28/2012
SIGNATURE OF DIRECTOR/OFFICER LISTED IN THIS REPORT	PRINTED NAME AND CORPORATE TITLE	DATE

It is a Class 1 misdemeanor for any person to sign a document, which includes this electronic record, that is false in any material respect with the intent that the document be delivered to the Commission for filing.