

SCC eFile

2012 ANNUAL REPORT
COMMONWEALTH OF VIRGINIA
STATE CORPORATION COMMISSION

212549700

1.) CORPORATION NAME:

Orion Administrative Services, Inc.

DUE DATE: **12/26/2012**

2.) VA REGISTERED AGENT NAME AND OFFICE ADDRESS:

**CORPORATION SERVICE COMPANY
1111 E MAIN STREET 16TH FLOOR
RICHMOND, VA 23219**

SCC ID NO: **F1915729**

5.) STOCK INFORMATION

CLASS	AUTHORIZED
COMMON	1,000,000

3.) CITY OR COUNTY OF VA REGISTERED OFFICE:

RICHMOND CITY

4.) STATE OR COUNTRY OF INCORPORATION:

TX

6.) PRINCIPAL OFFICE ADDRESS:

ADDRESS: 12000 Aerospace Ave, Suite 300

CITY/ST/ZIP: Houston, TX 77034

7.) DIRECTORS AND PRINCIPAL OFFICERS: All directors and principal officers must be listed. An individual may be designated as both a director and an officer.

NAME: J. Michael Pearson
 TITLE: DIRECTOR
 ADDRESS: 12000 Aerospace Ave, Suite 300
 CITY/ST/ZIP/CO: Houston, TX 77034

OFFICER DIRECTOR

NAME: Mark R. Stauffer
 TITLE: PRESIDENT
 ADDRESS: 12000 Aerospace Ave, Suite 300
 CITY/ST/ZIP/CO: Houston, TX 77034

OFFICER DIRECTOR

NAME: Peter R Buchler
 TITLE: SECRETARY
 ADDRESS: 12000 Aerospace Ave, Suite 300
 CITY/ST/ZIP/CO: Houston, TX 77034

OFFICER DIRECTOR

NAME: Michelle A. Perry
 TITLE: ASST SECRETARY
 ADDRESS: 12000 Aerospace Ave, Suite 300
 CITY/ST/ZIP/CO: Houston, TX 77034

OFFICER DIRECTOR

NAME: Peter R. Buchler
 TITLE: VICE PRESIDENT
 ADDRESS: 12000 Aerospace Ave, Suite 300
 CITY/ST/ZIP/CO: Houston, TX 77034

OFFICER DIRECTOR

I AFFIRM THAT THE INFORMATION CONTAINED IN THIS ELECTRONIC REPORT IS ACCURATE AND COMPLETE AS OF THE DATE BELOW AND THAT I AM LEGALLY AUTHORIZED TO SIGN THIS REPORT.

/s/ Michelle A. Perry

Michelle A. Perry,

12/26/2012

SIGNATURE OF DIRECTOR/OFFICER LISTED IN THIS REPORT

PRINTED NAME AND CORPORATE TITLE

DATE

It is a Class 1 misdemeanor for any person to sign a document, which includes this electronic record, that is false in any material respect with the intent that the document be delivered to the Commission for filing.